

| TIMELINE                       |  |  |
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| Activity                       | Description  | Date   |
| Release of Funding Opportunity | Grant Application will be available via WebGrants <a href="http://grants.sanjoseca.gov/index.jsp">http://grants.sanjoseca.gov/index.jsp</a>  | Friday, August 18, 2017                          |
| Pre-proposal Workshop          | Pre-Proposal Workshop<br>Hank Lopez Community Center<br>1694 Adrian Way<br>San José, CA 95122  | Thursday, August 24, 2017<br>6:00 - 7:00 p.m.    |
| Post-Workshop Q&A              | All questions posed during the workshop, and their responses, will be posted under the "Addendum" link in WebGrants  | Thursday, August 31, 2017                        |
| Q&A                            | Deadline for submitting all other questions after the Pre-Proposal Workshop (via e-mail to Alex Niles at <a href="mailto:alex.niles@sanjoseca.gov">alex.niles@sanjoseca.gov</a> )                        | Friday, September 1, 2017                        |
| Final Q&A Responses Posted     | Responses to all other questions posed after the Pre-Proposal Workshop will be posted under the "Addendum" link in WebGrants   | Thursday, September 7, 2017                      |
| Proposals Due                  | Completed proposals are to be submitted online via WebGrants.<br>LATE, E-MAILED, FAXED, OR INCOMPLETE PROPOSALS WILL NOT BE ACCEPTED.  | <b>Thursday, September 21, 2017 at 4:00 p.m.</b> |
| Objections                     | Any objections as to the <u>structure, content or distribution</u> of this Grant Application must be submitted <b>in writing</b> prior to the grant proposal due date.                                   | <b>Thursday, September 21, 2017 at 4:00 p.m.</b> |
| Grant Award Announcements      | Announcement of awarded Grantees. Applicants will be notified via e-mail.  | Friday, October 13, 2017                         |
| Required Documentation Due     | Submitted online via WebGrants: <ul style="list-style-type: none"> <li>List of active Board Members with home addresses;</li> <li>Copy of the By-Laws of your neighborhood group/organization</li> </ul> | <b>Thursday, September 21, 2017 at 4:00 p.m.</b> |
| Grant Service Period Begins    | Start of BeautifySJ-funded services  | October 14, 2017                                 |